

Mundesley Infant and Junior School

Breakfast and After School Club Prospectus

WELCOME!

We know how busy life can get, so we're here to help with flexible, high-quality childcare before and after school. Our caring team provides a warm, welcoming space where your child can relax, have fun, and enjoy activities, giving you peace of mind while managing your day.

We look forward to welcoming your child!



"A caring, fun, and engaging environment after school can make all the difference to a child's happiness, well-being and confidence."

OUR WRAPAROUND CARE: WHAT WE OFFER

- We create a warm and secure space where children can relax, play and grow at their own pace.
- Our range of fun, engaging activities is designed to suit each child's unique interests, ensuring there's always something exciting to explore.
- We ensure a caring, respectful atmosphere where children and staff build strong, supportive relationships.
- Our inclusive approach encourages positive behaviour, making sure every child feels valued and included.
- With both active play areas and quiet spaces to unwind, your child can choose how they want to spend their time. For more information about our Wraparound Care service, please contact the school office via email office-mijs@aimfederation.org or by phone 01263 720401.

"Our wraparound care ensures children have a happy and engaging start and end to their school day, supported by dedicated staff."

OUR CONTACT DETAILS

Our wraparound provision operates during term time and is available exclusively for children attending our school as part of the AIM Federation of Schools. The AIM Federation Board of Governors oversees the governance of all our schools, ensuring consistent quality and care.

Our Wraparound Club is situated on the Mundesley Infant School site, in a dedicated mobile unit located near the Reception classroom entrance, providing a convenient and secure environment for your child.

Contacting us:

Should you need to reach our wraparound provision, please contact the school and follow the phone prompts to select the appropriate option.

In Case of Illness:

If your child becomes unwell during their time with us, we will get in touch promptly to arrange collection. As part of our registration process, we seek your consent to contact a doctor or take your child to hospital should we be unable to reach you in an emergency.

Emergency Procedures:

In the unlikely event of an emergency evacuation, our designated assembly point is the school playground.

Contact us:

Address	**Mundesley Infant and Junior School Trunch Road Mundesley NR11 8LE**	**Tel No:**	**01263 720401**
		Email	**office-mijs@aimfederation.org**
		Reg No	**926/2115**
Wraparound Staff		**Melanie Isbell Stephanie Sambrook Sarah Philp Paula Grey**	

BREAKFAST CLUB

We offer two flexible morning sessions to suit your schedule:

8-00am - 8:40am

Children arriving before 8:20am will enjoy a healthy breakfast of toast and cereal, giving them the energy they need for the school day ahead. There's a relaxed atmosphere where children can chat with friends, read, or finish off any homework, setting them up for a smooth transition into the school day.

Session	Time	1st Child	Additional children
Session 1 (Inc Breakfast)	8.00 - 8.40	£2.50	£2.00 each
Session 2 (Exc breakfast)	8.20 - 8.40	£2.00	£2.00 each



AFTER SCHOOL CLUB

After a busy day of learning, our After School Club is the perfect place for children to unwind and have fun. The session runs from the end of the school day until 4:30pm and costs just £3.00 for the session. We provide a tasty snack, and then it's time to dive into some awesome activities!

Our After School Club is all about giving children the chance to enjoy new experiences – not just more of the same. It's a time to relax, play, and be creative in a safe, supportive environment.

Session	Time	1st Child	Additional children
Session 1	15.20 - 16.30	£4.00	£3.00 each

Our wraparound care offers a safe and supportive space for children to enjoy, before and after school, with engaging activities and caring staff.

WHAT WE OFFER

At Mundesley Infant and Junior School, we understand how busy family life can be, and our Wraparound Care is here to make things easier! Our before and after school clubs provide a safe, enjoyable and stress-free environment for your child—whether you need an early drop-off or some extra time after school.

We offer a thoughtfully designed programme of activities led by our dedicated staff, ensuring your child has a fun and enriching experience.



"A caring, fun, and engaging environment after school can make all the difference to a child's happiness, well-being and confidence."

ACTIVITIES TO LOOK FORWARD TO

At Mundesley Infant and Junior School Wrap Around Care, we provide a variety of activities to ensure every child enjoys their time outside the classroom.

- Creative Arts & Crafts: Let their imagination run wild with painting, drawing and crafting.
- Cooking & Baking: From simple recipes to delicious treats, little chefs will love getting hands-on with some of our amazing recipes.
- Sports & Outdoor Play: There's plenty of time to burn off energy with outdoor play, organised games and sports.
- Board Games & Puzzles: A great option for those who love a challenge or prefer a quieter moment.
- Reading & Storytime: A cozy corner for reading and storytelling with friends.
- Construction Play: Whether it's LEGO or other building materials, children can work together to create something amazing.

Why Choose Us?

Our Wrap Around Care isn't about more school – it's about having fun, exploring new activities, and making friends. We offer children the chance to play, create, and relax in a way that suits them. Whether your child wants to run around outside, get creative indoors, or just chill with their friends, they'll find something they love at our clubs.







PROGRAMME OF ACTIVITIES

Our programme of activities offers a dynamic and engaging experience for children, with activities that evolve throughout the year. During the Summer Term, we make the most of our outdoor facilities, encouraging active play and exploration. Children will have the opportunity to ride bikes, explore the adventure playground, and climb the treehouse, fostering physical development and imaginative play. Additionally, we'll embark on exciting treasure hunts, sparking curiosity and teamwork. Each term brings new opportunities for learning and fun, ensuring that children remain engaged and excited about the variety of activities we offer.

Please see below a sample of our Spring 1 programme:



Monday:

Cooking Club



Tuesday:

Craft Club



Wednesday:

Construction Club



Thursday:

Games Afternoon



Friday:

Scoop Ball Friday

CHILD LED PLAY

Children are given time to choose their own activities, fostering independence and creativity. Options might include:

Children can explore imaginary worlds and scenarios, encouraging creativity and social development.

Blocks, Lego, or other materials are available for children to build and create, enhancing spatial awareness and motor skills.

Access to outdoor areas where they can run, explore nature, or use play equipment. Outdoor time is often child-led to let them explore freely.

SOCIAL AND EMOTIONAL SUPPORT

Staff create an environment where children feel secure, supported, and able to express themselves.

Children are encouraged to form friendships, learn conflict resolution, and work together on projects, promoting social skills.

Staff often adapt activities and play experiences based on the interests and preferences of the children. Each child is encouraged to make their own choices.

Arrivals and Departures

The school is fully committed to the safety and security of all the children in its wraparound care; therefore, several procedures are in place for when children arrive at a breakfast or after-school club:

Breakfast Club:

Parents to accompany children and drop their child off at the breakfast club door.

Attendance is recorded in the breakfast club's register; the parents of any pupil who was booked to attend, and is not present when the register is called, are contacted immediately. A member of school staff will escort pupils from the breakfast club to their respective classes.

After School Club:

Registration will take place for all children attending club.

Staff will release pupils to parents on arrival.

How to Book

All bookings for wraparound care sessions must be made on Eduspot - School Money and payment completed at the time of booking. In exceptional circumstances adhoc bookings can be made via the school office.

Fees:

Fees are charged per session regardless of drop off or pick up time due to staff costs and ratios. Fees for wraparound care sessions are due at the time of booking. Fees for ad hoc sessions are payable on the day.

Refunds are only offered where a minimum of 24 hours notice has been given. For Monday cancellations, notice must be received before 6pm on the preceding Friday.

In the event that a child is picked up late from wraparound care then additional fees will be charged to cover staff costs. Please see the uncollected child policy for more information.

Bookings:

To ensure the safety and well-being of all pupils, Coastal Club staff members access to the school's internal records. This access will be limited to essential contact information and medical records, which may be required in case of an emergency. Our primary goal is to ensure that, in any situation where immediate contact or medical attention is necessary, our staff can respond swiftly and appropriately.

Please contact the office via email at office-mijs@aimfederation.org or by phone at 01263 720401 if you require a booking form or any further information.

TAX FREE CHILDCARE

If you're a working parent or carer, you can get up to £500 every three months (up to £2,000 a year per child) to help with the costs of childcare. If your child has a disability, you can get up to £1,000 every three months (up to £4,000 a year per child).

You can use it to pay for childcare including:

- Breakfast and after school clubs (wraparound provision), play schemes, and holiday clubs, childminders, nurseries and pre-schools

Check with your school/provider to see if they're signed up!

How Tax-Free childcare works

You set up an online childcare account for your child. For every £8 you pay into this account, the government will pay in £2, up to a maximum of £2,000 a year (or £4,000 if your child has a disability). You can then use the money to pay your childcare provider. You need to reconfirm your eligibility for Tax-Free childcare every three months. You'll get a text reminder and it's easy to do through your online childcare account.

Am I eligible?

To get Tax-Free childcare, you need to be working at least 16 hours a week, earning at least the National Minimum Wage or National Living Wage. This includes being: self-employed, on maternity or parental leave, on sick leave or annual leave. Your child is eligible until the September after their 11th birthday, or until their 17th birthday if they have a disability.

Each parent or carer can earn up to £100,000 per year and still be eligible for Tax-Free childcare. Your eligibility doesn't depend on how much tax you pay, so it won't affect your income tax liability or any other tax, like VAT.

Want to find out more?

Visit www.childcarechoices.gov.uk

POLICES AND PROCEDURES

At our setting, we are committed to providing a safe, nurturing, and enjoyable experience for every child. To ensure the highest quality of care, we have a range of policies and procedures in place. These policies guide our staff and management in delivering the best possible service, and they are regularly reviewed to keep them up to date.

You can view all of our policies and procedures on our website or request a copy from the setting. Included in this prospectus, you will find our Information Sharing Policy, Safeguarding & Child Protection Statement, and Fees & Payments Policy.

Our key policies include:

- Missing Child Procedure
- Uncollected Child Procedure
- Fees and Payment Policy
- Safeguarding Children and Child Protection
- Information Sharing Policy

These policies help us ensure that every child's time with us is safe, enjoyable and beneficial, while also offering parents and carers peace of mind.

If you have any questions or would like to learn more about any of our policies, please don't hesitate to get in touch.