

# Coastal Together

							
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Executive Head - Simon Wakeman - <a href="mailto:exechead@coastaltogether.co.uk">exechead@coastaltogether.co.uk</a> Co-Chairs of Governors - Mike Blake & Steve Lunniss <a href="mailto:chairofgvs@coastaltogether.co.uk">chairofgvs@coastaltogether.co.uk</a>							
'together aspire, together achieve, together we are stronger...'							

17th January 2024

Dear Parents and Carers,

## Re: Coastal Club Reminders & Information

The Coastal Breakfast and After School Club runs during term time and is open to children attending Mundesley Infant and Junior School.



### Contact Number

Should you need to contact Coastal Club please call: 01263 720401 and select option 5.

**Breakfast Club** - Breakfast Club opens at 8am. Parents are required to accompany children to 'hand over' at the door to ensure that all children are accounted for safely in school.

**Sessions/Cost** - Please see table below for a list of session times and costs.

Club	Session	Time	Cost
Breakfast	Session 1 - 1st Child (Includes Breakfast)	8.00am - 8.40am	£2.50
Breakfast	Session 2 - Sibling (Includes Breakfast)	8.00am - 8.40am	£2.00 each
Breakfast	Session 3 (Excludes Breakfast)	8.20am - 8.40am	£2.00 each
Afterschool	Session 1 - 1st Child	3.20pm - 4.30pm	£2.50
Afterschool	Session 2 - Sibling	3.20pm - 4.30pm	£2.00 each
Afterschool	Session 3 - Afterschool Club	4.15am - 4.30pm	50p each

**Bookings** - All bookings for Coastal Club Breakfast and After School sessions must be made on School Money and payment completed at the time of booking. In exceptional circumstances ad hoc bookings can be made via the school office however payment is due immediately either on the app or a card payment being taken over the phone to confirm the space.

**Registration Form** - Registration forms must be completed and handed in prior to your child attending a session. Please contact the office if you require a form in readiness or you will be required to complete this when you drop off your child at their first session.

**Cancelled Bookings/Refunds**

Refunds are only offered where a minimum of 24 hours notice has been given. For Monday cancellations, notice must be received before 6pm on the preceding Friday.

**Pick up** - If there are any changes to the end of day collection arrangements, this must be communicated to Coastal Club (see contact number above). If a person not listed on your contacts comes to collect your child and we have not been notified, we will contact you prior to releasing your child to them. This is part of our safeguarding policy.

**Late Pickup** - If you are late collecting your child then you will be issued a penalty notice of £5. This will be applied to your school money account for payment. Please be reminded that all children must be collected by 4:30pm. After this time the uncollected child policy will be followed.

If you have any questions please do not hesitate to contact the school office on 01263 720401.

Kind Regards

**Sophie Bugg**

Interim Head of Schools MIJS